

In Attendance: Trisha Normandeau, Sherry Mahe, Karen Halwa, Carol Nelson, Bonnie Borle, Dan Stephen, and Robyn Sheehan

Call the meeting to order 5:47 pm

Adopt the minutes from September 23, 2020 meeting

Motioned by Karen. Seconded by Trisha. All in favour. Motion carried.

Additions to the agenda: History of CSSA

Approval of the agenda (with any additions)

Approval of the agenda with amendments motion by Karen. Seconded by Sherry. All in favour. Motion carried.

Reports:

➤ **President/Vice President**

We are very excited to have Carol Nelson join the CSSA as our secretary for this year and Sherry expressed her thanks to all the supporters helping this year.

➤ **Treasurer**

- General Acct - balance for the end of the month ending September was \$59,969.84.
- The total playground amount is \$60,106.96.

Question: does this include the Ag Society portion. Yes, this amount includes the Ag Society portion (\$3700) which is being held in trust from a previous fundraiser.

- **Funding requests:**

Pencil Cases for Grade 1 math kits:

The grade 1 teachers have asked for 40 pencil cases to make math kits for the students. This was approved by Dan Stephen, principal. Trisha made a motion to purchased 40 pencil cases for \$1.49 each, total cost of \$62.58 for the grade 1 math kids. Bonnie seconded. All in favour. Motion carried. Sherry made a motion to reimburse Trisha \$62.58 for the purchase of the math kits using funds from the 2018 Little Caesars. Seconded by Karen. All in favour. Motion carried.

DQ gift cards:

Trisha purchased six DQ gift cards (3 x \$15, 3 x \$10 – total \$75) for the Halloween Colouring Contest prizes.

Bonnie made a motion to reimburse Trisha \$75 from Mabel's labels funds for the purchase of the DQ gift cards. Seconded by Sherry. All in favour. Motion carried.

➤ **Casino Chair**

Casinos are operational and so if that continues then we may be slotted for the first or second quarter in 2023.

➤ **Grant Chair**

Marla could not attend the meeting. She will be working on the NWR grants.

➤ **Hot Lunch Coordinator**

Blaire Borle and Kim Perrott were not able to attend the meeting but said there are looking into restaurants and are aware of the restrictions that volunteers will not be allowed into the school as they consider options. They will provide an update once they hear back from vendors. They will be using Healthy Hunger again this year and hope to organize 1-2 hot lunches first and see how they go before committing to the rest of the school year.

➤ **Administration/SAC**

- Sherry & Trish met with Dan last week to discuss the playground RFP. It is coming along and Dan hopes to have it all completed by late October.
- The plan is post the RFP on the Alberta Purchase Connection website on Oct 30. Interested contractors can do a site visit on Nov 4. Submission deadline is Nov 30.
- May 2021 – proposed playground opening
- Changing the design to K to 6 to increase usability with the plan to rotate play areas. During the planned demolition phase of the school, there may be some landscaping needed and this may be an issue come March.

Old Business:

➤ **Playground Planning**

- See above in admin report.

➤ **Camilla Recycling Program**

- Trisha spoke with Calahoo Waste and they don't have any small receptacles that would be practical for use in the school. They only have the larger bins and garbage/recycle bins on wheels.
- No update from Carol.
- We will revisit this once in the new school.

➤ **iPad Replacement**

- No need for new iPads at this time.

➤ **Gold Cards**

- The Gold Cards were delivered a week ago and are for sale. The order form was attached to the October school newsletter and posted on the CSSA facebook page. Paper copies are available at the school office. The cards will be for sale until November 15th as advertised. We can extend this deadline if we choose. We had 500 cards printed and we need to sell at least 200. The cards sell for \$20 each and CSSA makes 50% profit.
- We are looking to sell up until November 30. Spread the word. Dan to add to his weekly memo.

➤ **Growing Smiles Poinsettia Fundraiser**

- The website is all set up and ready to go. We can start sales whenever we want – probably end of Oct/early Nov. Should make sure to allow at least 2 weeks for people to place orders. Delivery is booked for Dec 3rd and we will have pick up on Dec 4th at Mike Borle's shop. We must have the final order placed by Nov 19th. Nov 17th will be the last day for orders to allow Trisha time to count money and finalize the orders.
- Pick up will at Mike Borle's house Dec 4, times to be determined likely (1:30 – 6 pm)
- Traditionally we send an order form home with each student. There is a focus to do online orders and send a flyer with the information sheet with the youngest child.
- This fundraising will be used to develop green spaces for the new school.

➤ **Boston Pizza Fundraiser 2020**

- This fundraiser will run in background and we can collect Boston Pizza Receipts from Sept 1 to Dec 31
- Last day to submit to the school is January 15, 2020. Sherry will submit receipts by January 31, 2021

➤ **Halloween Colouring Contest**

- Colouring contest – 25 submissions to date

New Business:

➤ **Liability Insurance**

- The liability insurance expires end of this month. The insurance auto-renewed is paid by Sturgeon School Division on CSSA's behalf, and CSSA reimburses them.

➤ **History on CSSA**

- Trisha provided a background to the CSSA.
- Teachers are supposed to go to parent council for a request for fundraising and complete a funding request form. They explain what they want and then send it to school council. Trisha gave Dan a copy of our *Funding Request* form.
- The parent advisory committee meetings are typically held the same night and we will be back on track for this in November.

Bouquets

- None at this time

Meeting Adjourned 6:46 pm

Next meeting November 17 at 5:45 pm