

Camilla School Support Association Minutes

October 19, 2021

7:00 PM

Via Zoom

In Attendance:

Trish N., Marla Z., Dan S., Penny F., Sherry M., Robyn S., Bonnie B., Karen H., Carol N., Chantelle B., Deb R., Lauren W., Vida, Carolyn P., Darla S., Joe D., Kelly P., Lauren W., Amber K, Colleen B., and Veronica S.

Call the meeting to order: 7:01 pm

Introductions to the CSSA Team

- Marla – Grant Chair
- Bonnie – Casino Chair
- Karen – Treasurer
- Carol – Secretary
- Lauren – Director at large
- Trish – (Past President)
- Sherry – (Past Vice-president)

Adopt the minutes from June 15, 2021 meeting

Motion by Bonnie B. Seconded by Karen H.

Additions to the agenda

No additions – Boston Pizza Fundraiser

Approval of the agenda (with any additions)

Motioned by Karen H. Seconded by Bonnie .

Reports:

➤ **President/Vice President (Nominations)**

- Deb Rowbotham is nominated and accepts the nomination. 3 calls for nominations. After 3 calls, nominations closed. Deb Rowbotham is elected president by acclamation.
- No nominations for vice president tabled until November meeting

➤ **Treasurer**

- \$67,008.26 Bank Balance
- Karen reviewed the treasurer report for the month end of September to introduce the new team to the report, we reviewed the amounts allocated to certain funding activities from the donation made by the SAC.
- Over the last month only one cheque cleared for the math-a-thon money paid for pizza prizes.

- Cheque pending to clear: jersey payment. Karen noted she would make an adjustment for the next report to indicate those funds were allocated.
- Pending Deposit to post: Mabels labels and Boston pizza.

➤ **Casino Chair**

Bonnie contacted AGLC and we might have the casino date sooner. All funds related to licensing related events have to go the casino account and cannot go into regular account. This is a new requirement – for example the murder mystery event fundraising would need to go to the casino account.

➤ **Grant Chair**

Marla – no foreseeable grant applications at this time.

➤ **Administration/Parent Council**

Administration – Received check for Jerseys. Is there some grants for greening of the school that might go towards the maintenance of the green wall? There was from the poinsettia fundraiser in December 2020. Questions about what is included in the maintenance costs: seasonal rotation of plants, removal of some plans and filter systems are changed. Dan will explore other avenues on this.

Parent Council – Funding request for the additional flowers added to the living wall flowers a display of approximately \$196.00.

- Trish made a motion to use the funds from the Mabel Labels fundraiser and from the Boston pizza fundraiser to reimburse Amy Soetaert for the flowers added to the living wall in the amount of the receipt of approximately \$196 dollars. Bonnie Seconded. Motion carried.

Old Business:

➤ **Little Caesars –Update**

- March 7, 2022 is the scheduled delivery date, Feb 9, 2022 is the fundraiser kick off. Final orders need to be in two weeks before delivery date. January we should see the information for ordering. Trisha has the log in information. This can be changed, if needed.

➤ **Growing Smiles Winter Fundraiser**

- December 2 – time is a delivery TBA. Looking to see if the delivery can be at mike’s shop if not will be in the parking lot of the school.
- December 3 – Mike Borle shop Distribution
 - Online orders and contact less pick up
 - Raises \$2500 to \$3000 dollars
 - Where do we want to allocate the funds? - music and arts.

New Business:

➤ **Liability Insurance**

- Karen has asked for the insurance company (Foster Parker) to start the renewal process. Foster parker is going to provide more information on the new not for profit

package. November 1st is the renewal date. The CSSA paid for the policy coverage last year.

- Deb to discuss with Dan on other potential options and to see if the school board on any stipulations.
- Joe commented that the school board and fundraising not for profit associations were covered though the creation of Bill 58, unfortunately this bill is currently being legally challenged as to what is covered.

➤ **Boston Pizza**

- Background information on the fundraiser. We have to apply for it this year if we want to do it. Then there is a form that goes in for specific time frames (for example sept – December 31, 2021) and the Boston Pizza returns 5 % of the total sales.
 - Deb said that she would apply for it.

➤ **Signing Authorities Changes**

- Trish makes a motion to remove Trish Normandeau and Sherry Mahe and to add Deb Rowbotham to all CCSA accounts. Marla seconded. Motion carried.

Celebrations – Thank you to Deb for stepping forward to take on this Role.

Meeting Adjourned: 7:52 pm

Next Meeting: November 16, 2021 7 pm