

Camilla School Support Association Minutes

November 16, 2021

In Attendance

Amber K, Bonnie B., Carol N., Dan S., Darla S., Deb R., Karen H., Lauren W., Penny F., Robyn S., Shallen M., and Sherry M.,

Call the meeting to order 7:08 pm

Adopt the minutes from October 19, 2021 meeting

Motion by Bonnie. Seconded by Karen.

Additions to the agenda

- Holiday gift cards for Staff
- School Shirts

Approval of the agenda (with any additions)

Motion by Bonnie. Seconded by Karen.

Reports:

- President - No major updates
- Vice President
 - Bonnie nominated Lauren Whitson for Vice President.
 - Three calls for the nomination.
 - Lauren was elected by acclamation.
 - This leaves the four Directors at Large spots vacant- let Deb know if you are interested.
- Treasurer
 - Karen shared the monthly Report. Some key points included:
 - \$3,200 allocated for field trips;
 - \$179.68 is allocated for the reimbursement for the Grab and Go (lower down in new business);
 - \$31,877.94 allocated for the playground fund;
 - About \$700 is allocated for technology;
 - There is a library spend request that we are waiting for (Dan said he has the receipt and will submit it); and
 - about \$7,700 remaining unallocated.
 - **Karen has indicated that the Treasurer position will be available January.**
 - Cross training is available for anyone that is interested in the position.
- Casino Chair
 - No update from Bonnie
- Grant Chair
 - No updates from Marla (sent virtually)
- Administration/Parent Council

- Dan Stephen reported that the installation of monkey bars at the playground is estimated to be about \$9,000. The repairs for the drainage issues at the older playground are about \$50,000. This will include bringing in more fill sand and repairing the borders. He asked for access to what the CSSA had allocated for playgrounds and he will cover the rest with a GST rebate and other available funds.
- Deb made a motion to allocate remaining playground funds to the addition of the monkey bars and landscaping for the old playground. Bonnie Seconded. Dan to submit receipts for reimbursement when work is done.

Old Business:

- CSC Requests
 - Orange flowers reimbursement. A check was issued to reimburse Amy for the flowers purchase.
- Growing Smiles Winter Fundraiser (update by Bonnie)
 - Last Day today
 - Estimated to raise \$1300 (ear marked for Music and Art)
 - Update on Growing Smiles Fundraiser
 - December 2nd delivery time are tentative times: (morning 8 am-12:00); (12:00 to 4 pm); or (4-8 pm)
 - December 3rd is the pick-up at Mike Borle's shop.
 - Bonnie to finish organizing volunteers for drop off day.
- Boston Pizza and Mabel's Labels Fundraisers ongoing
 - Both dine-in and take-out
- Liability Insurance
 - We were able to renew before the deadline and we have the policy in place.
 - Arranged through Foster Park Brokers and the cost is \$925.
- Signing Authority Changes
 - Current signing authorities are now Carol, Deb and Karen.

New Business:

- Thank You Gifts
 - There was a virtual motion and vote by the CSSA Executive for \$125 for thank you flowers and a gift card for past president and vice president (Trish and Sherry).
 - Thank you Bonnie for picking up and dropping off the gifts.
- ASCA membership
 - An associate membership is available through the Alberta School Councils Association to access resources for school fundraising associations. The annual cost is \$150. There is a virtual workshop on Nov 30 and Deb is planning to attend and may bring back more information to the next meeting. Not clear if a membership would be of any added value at this point.
- Grab N Go
 - We have funding set aside for it and Deb checked with the school for what they had and went and bought some more individually packaged snacks (granola bars,

crackers) and healthy options (apples and oranges) for the office to have on hand for kids that don't have or forgot their lunch.

- Looking for volunteers to assist with checking in with the school every two weeks and buying/delivering food as needed.
 - Bonnie, Lauren and Carol volunteered. Marla had volunteered earlier.
- Karen motioned to reimburse Deb for \$179.68 for the spent on Oct 28. Bonnie seconded.
- School Shirts
 - As a result of the CSC decision, Deb motioned to purchase school logo screen-printed T-shirts for all the students and staff at \$7 each to be delivered before the holiday break. Lauren seconded.
- Gift Cards
 - As a result of the CSC decision, Bonnie motioned to purchase gift cards for 52 staff (teachers and custodial staff) for \$25 each for various locations and Lauren seconded. Darla will pick up the gift cards.

Celebrations - Thanking Lauren for stepping up to VP role!

Meeting Adjourned 7:39 pm

Next Meeting: January 18, 2022 at 7 pm