

Camilla School Support Association Minutes

April 26, 2022

7:00 PM

Zoom

Attendance: Carol N, Lauren W, Bonnie B, Marla Z, & Deb R.

Call the meeting to order: 7:00 pm

Adopt the minutes from March 15, 2022 meeting

- Deb motioned that the minutes be adopted and Lauren seconded.

Additions to the agenda - no additions

Approval of the agenda (with any additions)

- Bonnie motioned that the Agenda be approved and Marla seconded.

Reports:

- President / Vice President
 - 2022/2023 Budget Model Discussion - Idea to aim for a total annual budget of \$10,000- \$15,000 for regular spending, with money raised in the current year to be spent in the following year. Extra/large projects, like forth-coming outdoor classroom request, to be above and beyond regular budget. This will be discussed further at the AGM.
 - **Action** - Carol will pull together a year over year comparison of costs and funds raised for the past 3 years to help guide budget decisions and fundraising goals.
 - Discussed next year's fundraisers: Laren will do a Facebook poll.
 - Consensus from all board members to focus on 3 major fundraisers for 2022/2023 year.
- Treasurer Report
 - Bank Balance (after the four motions below) is \$48,738.59
 - Available amount not allocated is \$16,743.20
 - This includes the Little Caesars fundraiser amounts and the hot lunches to date (with the exemption of the last panago event).
 - Also \$175 to date on the lettuce fundraiser.
 - Track & Field Shirts - the amount previously approved was short about \$272.80 from the previous approved amount. This will come primarily from the athletics category and the rest from the unallocated category.
 - Carol motioned to reimburse Camilla School for the purchase of the Track and Field Shirts in the amount \$1180.99 from the athletics category and the balance (\$150.09) from the unallocated category. Seconded by Deb. Motion approved.

- Carol motioned to reimburse Darla Soetaert for the purchase of pizza in the amount of \$162.78 for the parent teacher night from the food category. Seconded by Lauren. Motion approved.
- Lettuce Fundraiser - If we have to have a cheque at the time of pick up/delivery. It is based on the assumption that we sell 178 at \$12.5/case.
 - Carol motioned to reimburse Deb Rowbotham for the photocopying costs of \$57.74 to come from the operating expenses category. Seconded by Bonnie. Motion approved.
 - Carol motioned to pay cubic farms for the lettuce amount up to \$2337 (including any GST) from the unallocated category. Seconded by Lauren. Motion approved.
- Casino Chair - no update.
- Grant Chair - no update.
- Administration/Parent Council
 - CSC items - Student Lunch and Grade Nine Farewell
 - Lunch for all students, the end of May track and coordinate with the field event lunch: including a hot dog, chips and a pop for approximately \$1000/lunch event from the food category.
 - Grade Nine Farwell - Looking for support to cover the bussing to West Edmonton Mall.
 - There is no motion at this time. There are no concerns with either request.

Old Business:

- Cubic Farms Lettuce Fundraise – April 2022
 - Looking for volunteers to help with delivery/pick-up day - posted to facebook. Lauren will contact Lori Moores to see if the Leadership students can help.

New Business:

- AGM - Date for the AGM June 21.
 - Carol to present the 2021/2022 final Financial Report for the year
 - Needs to be audited the 2021/2022 Auditors: Trisha Normandeau & Robyn Sheehan

Celebrations

Meeting Adjourned 7:40 pm

Next Meeting: May 17, 2022 7:00pm School Library