

# Camilla School Support Association Minutes

May 17, 2022

Camilla School Library

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**Attendance:** Carol Nelson, Marla Zubiak, Lauren Whitson, Deb Rowbotham, Joe Dwyer and Dan Stephen

**Call the meeting to order:** 6:58 pm

**Adopt the minutes from April 26, 2022 meeting**

- Deb motioned that the minutes be adopted and Lauren seconded.

**Additions to the agenda** - no additions

**Approval of the agenda (with any additions)**

- Marla motioned that the Agenda be approved and Deb seconded.

**Reports:**

- President / Vice President
  - Lauren to send out a Facebook Poll to see if more people will show up to the CSSA meetings if they were done online.
  - Lauren will do a Facebook poll to gauge popularity for next year's fundraisers, looking to condense fundraisers down to three/school year.
  - The lettuce fundraiser made just under \$1900. (151 boxes x \$12.50 profit)
- Treasurer Report
  - Bank Balance is \$54,123.01
  - Available amount not allocated is \$18,122.44
  - Annual reporting paperwork is due June 30.
  - We received an acknowledgment from AGLC for the paperwork filed in March:  
*"The review of the submitted documents is complete and the financial review requirements for this reporting period have been met."*
  - Deb motioned to reimburse Marla for Grab and Go in April \$79.96 Lauren Seconded.
  - Marla motioned to reimburse Lori Moores for the Fruit for \$245.65. Deb Seconded.
- Casino Chair - no update
- Grant Chair - no update
- Administration/Parent Council
  - Deb motioned to use \$250 per grade for the field trips and cover the cost of bussing to West Edmonton Mall for the grade nines. Marla Seconded.
  - There is going to be a BBQ on June 21 in conjunction with the K-4 track and field event. Lunch will include a hot dog, chips and a pop for approximately \$1500 from

the food category. Dan suggested the K-4 from Alexander might be invited, cost could fluctuate a bit from estimate.

- Some of the teachers have provided snacks for the kids that are writing final or provincial exams, Deb suggested to Dan that they can send in the receipts to get reimbursed. Everyone agreed.

#### **Old Business:**

- Carol pulled together and presented a year over year comparison of costs and funds raised and spent for the past 4 years.
- AGM Planning
  - Date for the AGM Tuesday, June 21, 2022
  - There is no CSC meeting so we can have the meeting at 6:00 pm
  - Looking to fill at least 4 Director at Large positions as being able to meet quorum for meetings is important.
  - Discuss the possibility of switching to virtual meetings next year other than the first meeting and AGM, to increase participation and make it more accessible.
  - Look to set the AGM meeting next school for May 2023 to finish off the CSSA season.
  - Discuss switching to a budget model, using funds in hand at the end of year for the next year, so fundraising efforts will be for the following year's budget. Deb and Carol to work on a proposed budget to present at the AGM.

#### **New Business:**

- No new Business

#### **Celebrations**

- Congratulation on the 1st lettuce fundraiser being a success

**Meeting Adjourned 7:37pm**

**Next Meeting & AGM: June 21, 2022 6:00pm School Library**