

Camilla School Support Association Minutes

September 20, 2022 7:00 PM

Camilla School Library

1. **Attendance:** Amanda Paquette, Carol Nelson, Colleen Boddez, Ciara Sowers, Blaire Kochling, Dan Stephens, Darla Soetaert, Deb Rowbotham, Joe Dwyer, Kim Payne, Lauren Whitson, Penny Fisher, Robyn Sheehan, Shallen Moore, and Veronica Schoenberger.
2. **Call the meeting to order:** 7:05 pm
3. **Adopt the minutes from June 21, 2022 meeting**
 - o Motion to adopt the minutes made by Veronica; seconded by Blaire. Motion carried
4. **Additions to the agenda** - Hot Lunch
5. **Approval of the agenda (with addition)**
 - o Motion to approve the amended agenda made by Ciara; seconded by Lauren. Motion carried
6. **Reports:**
 - President / Vice President
 - o No updates
 - Treasurer Report
 - o Bank Balance: \$17,639.69
 - o There are no outstanding items to come out. There are a couple checks to come in that may have been mailed over the summer (BPs and Hot Lunches from June).
 - o There will be a new reporting format for the treasurer monthly report; this will align with the new budget process. This will be presented at the next monthly meeting. The additional over and above the \$16,200 budget will go into school spirit for this year as there are more students than initially budgeted.
 - o Ciara motioned to reimburse Deb Rowbotham for the \$105.65 for the grab and go in September 2022. Seconded by Lauren. Motion carried.
 - o Veronica motioned to reimburse Amber Kluthe for the year end hot dog lunch (\$249.24). Seconded by Ciara. Motion carried.
 - o Will need to check on renewal for insurance coverage - Actioned to Deb.
 - Casino Chair
 - o There is a casino scheduled for Q3 of 2023.
 - Grant Chair
 - o There is one tech grant through best buy due October 13, 2022. Dan to review and see if there are any current needs.
 - o Need to get some plans for the outdoor classroom for any upcoming grants.
 - o If we want to get some trees or a learning garden there will be some upcoming grants for those to apply for.
 - Parent Council

- o Would like to do the Christmas store - Veronica can coordinate this with Dan. The funds raised would go into the CSSA, and can be used for Christmas hamper top-up.
- Administration
 - o Welcome Kim Payne!
 - o Band camp - Shallen motioned to cover the transportation for the band camp for approximately 300 dollars. Penny seconded. Motion carried.
 - o To date: Staff count at 53 and Student Count at 516
 - o Outdoor playground – developing concept drawing for the RFP in January and a potential information night in October.
 - o Camilla Clothing - this will be online and there will be options to school or home. (for delivery in November)

7. Old Business:

- Positions to fill
 - o 2 director at large positions still remain open
 - o Casino Chair/Director at Large - now filled by Ciara Sowers

8. New Business:

- Meat fundraiser options discussion.
 - o Narrowed options down to two.
 - o Lauren will check on the profit margins for each of the two and executive can decide which one we will go with.
 - o There will be no lettuce fundraisers due to organizational changes at CubicFarms.
- Hot lunch
 - o Planning is underway one every two weeks. Starting in October.
 - o Need volunteers to help - there is volunteer button when ordering through healthy hunger
 - o Estimated annual revenue \$3000-4000.

9. Celebrations - none

10. Meeting Adjourned 7:50 pm

11. Next Meeting: October 18, 2022 7:15 pm Virtual