

# Camilla School Support Association Minutes

October 18, 2022 7:15 PM

Via Zoom link

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1. **Attendance:** Carol Nelson, Ciara Sowers, Blaire Kochling, Dan Stephen, Deb Rowbotham, Joe Dwyer, Lauren Whitson, Lori Rumbolt, Marla Zubiak, Robyn Sheehan, Shallen Moore, and Veronica Schoenberger.
2. **Call the meeting to order:** 7:15 pm
3. **Adopt the minutes from September 20, 2022 meeting**
  - Motion to adopt the minutes made by Robyn; seconded by Lauren. Motion carried
4. **Additions to the agenda** - Spring Fundraiser
5. **Approval of the agenda (with addition)**
  - Motion to approve the amended agenda made by Carol; seconded by Marla. Motion carried.
6. **Reports:**
  - President / Vice President
    - No updates
  - Treasurer Report
    - Bank Balance: \$18,103.58
      - The report shows the income and expenses since the September meeting and then a balance based on the budget.
      - This report also includes \$300 for the band camp transportation (approved in September)
    - Blaire motioned to reimburse Deb Rowbotham for the grab and go for October and the cost of printing for the fundraiser forms; the amount of the grab and go is \$84.08 and the copy costs is \$84.64. Seconded by Ciara. Motion carried.
      - Remaining Budget amount for 2022-2023 year is now \$16,816.08
  - Casino Chair
    - no Update
  - Grant Chair
    - no update
  - Parent Council
    - Veronica is organizing the Christmas store.
      - The funds raised would go into the CSSA and can be used for Christmas hamper top-up. CSSA will provide the float for the event.
    - There will be two motions (for November) for the Administration staff christmas gift and the Christmas hampers.
  - Administration
    - Discussed the outdoor classroom, the engagement/satisfaction survey
7. **Old Business:**

- Positions to fill
  - The two Director-at-Large positions are now filled by Veronica Schoenberger and Robyn Sheehan. Thank you for volunteering your time!

#### **8. New Business:**

- Insurance
  - The insurance for the Directors of the CSSA is covered by the Sturgeon School Division. That will save us about \$1000 in operational costs for the year which can go into other categories such as school spirit or school requests.
- Fall Fundraiser
  - Sale Order Sheet - are printed and will be picked up tomorrow. The meat fundraiser will close November 18th.
  - Noon to 5 pm Dec 1 is the meat order pick up date.
    - We will be using the arena meeting room as the pick up location and Carol's trailer to store the meat so it stays cold.
    - Will need volunteers to help between 9:30am and 5:30pm with the delivery and pick up. The delivery is set at 10 am.
- Grab and Go
  - Lauren will do November
  - CSSA will create a list through google docs for volunteers to sign up for a month with instructions.
- Spring Fundraiser
  - Lauren highlighted a cookie fundraiser and it looks like we will do this in the spring, closer to Easter.
- *Update on Hot Lunch*
  - Mr. Sub raised the prices of the subs quite a bit, so the profit amount for this event will be much lower for this past event.

#### **9. Celebrations - none**

#### **10. Meeting Adjourned 7:40 pm**

#### **11. Next Meeting: November 15, 2022 7:15 pm Virtual**