

Camilla School Support Association Minutes

Camilla School

May 16, 2023 Time: 5:30 pm

1. Attendance

Dan Stephens, Veronica Schoenberger, Lauren Whitson, Marla Zubiak, Carol Nelson, Blaire Kochling, Amanda Paquette, Shallen Moore, Robyn Sheehan and Penny Fisher.

2. Call the meeting to order 5:33 pm

3. Adopt the minutes from April 17, 2023 meeting

- Motion by: Marla
- Seconded by: Penny

4. Additions to the agenda

- none

5. Approval of the agenda

- Motion by: Penny
- Seconded by: Blaire

6. Reports:

- President / Vice President
 - Most items are covered under new business
- Treasurer Report (attached to the Agenda)
 - Annual paperwork received for year end
 - Carol to prepare financial report for year ending May 31, 2023
 - Will need to have auditors review and be presented at the June AGM
 - The budget remaining \$12,016.39 (not including new items)
 - The fundraisers to date \$13,879.13
 - Motion: Blaire motioned to cover the cost of the field trips for \$1000.00 as requested by the school. Seconded By: Penny. Motion carried.
 - The bank balance is \$25,881.85
- Casino Chair
 - No update
- Grant Chair
 - Dan indicated there will be a number of grants closing by the end of the month and they may be able to support the outdoor classroom.
- Administration/Parent Council/Student
 - Dan would like a summary of the fundraising for the year on the \$\$\$'s spent.
 - For the year end BBQ we will have hot dogs, a bag of chips and a water for all the kids this will be planned around the track meet day. The estimated cost is \$1000.
 - The request for proposals closes on the outdoor classroom May 19th and selection will be May 26th.
 - There is a request to cover the grade nine farewell bussing to West Edmonton

Mall. The approximate cost is \$300.00.

7. Old Business:

- Glow Dance
 - The glow dance brought in funds of \$925.93.
 - There was some discussion about how to improve the event including eliminating some of the batons, possibly coordinating with the Ag Society or Rec Board, having a first aid kit on site, and some communication about parent drop offs.
- Growing Smiles
 - The fundraiser went well and the amount that we will get back is \$1163.09.
- Fundraisers for 2023/2024
 - Discussion on likes and dislikes of the various fundraisers which can be planned and discussed at the September meeting.
 - Some key takeaways
 - Spacing out the fundraisers is important as there was some fundraising fatigue this spring because of the number of events (glow dance, rock of ages, book fair and the are you smarter and growing smiles.)
 - The flower fundraiser resulted in less revenue for the book fair so we should coordinate to plan on different weeks or not do the bake/plant sale at the book fair.
 - Some would like to see a summer meat sale in the spring instead of the flowers.
 - Some still like the poinsettia sales and Christmas planters and this way we don't run into conflicts with the hockey teams' meat fundraising at the same time.
 - Would like to see maybe a meat fundraiser before easter,
 - Most preferred the spellathon/mathathon over are you smarter-athon.
- Planting of trees
 - Dan will pay the invoice for the seedling as the cheque went to the school.
 - The sod removal will start tomorrow. Marla has the plants and they will be ready for planting on Tuesday.
 - The plants will need to be watered over the summer and there will need to be some planning for the summer months to support the trees. Marla to coordinate.

8. New Business:

- AGM Planning
 - June 13, 2023 at 5:30
- 2023/2024 Board Planning/Roles
 - Marla said someone could take over for her as grant chair.

- o We will need a new president and we are also looking for a secretary as Carol is doing two roles

9. Celebrations

- Thank-you to Bob Nelson for loaning the trailer for the plant fundraiser delivery

10. Meeting Adjourned 6:12 pm

Next Meeting: June 13, 2023 5:30 pm