

Camilla School Support Association Agenda

Camilla School
March 19, 2024

1. Attendance: Robyn Sheehan, Lauren Whitson, Shallen Moore, Penny Fisher, Marla Zubiak, Carol Nelson, Megan Schwandt, Joe Dwyer, Amanda Paquette, Blaire Borle, Bonnie Borle, Deb Rowbotham, Kevin Elias

2. Call the meeting to order

- The meeting was called to order at 7:04pm
- Verification of quorum – quorum met

3. Approval of the minutes from February 20, 2024

- Motioned By: Bonnie Borle
- Seconded By: Carol Nelson
- All in favour – motion carried

4. Review of Agenda – Additions and Approval

- Additions added
- Motioned By: Penny Fisher
- Seconded By: Robyn Granger
- All in favour – motion carried

5. Reports

- President / Vice President
 - Calahoo Meats Fundraiser:
 - Review/approve the order page for print
 - Order form approved
 - When to send flyer out, before spring break or after?
 - Flyer to be sent out on Thursday, March 21st
 - Timeline:
 - End date April 12th
 - Order deadline to Calahoo Meats April 17th
 - Delivery May 2nd, with pickup from 2 – 5:30 in the RQB arena foyer
 - Forms of payment accepted: cash, cheque, e-transfer
 - Order form condensed to 11 items and focused around the BBQ pack
- Treasurer Report
 - Glow Dance Profits
 - The profits generated from the night were \$672.79
 - AGLC
 - Did not receive a form to submit an annual return, so one was not submitted as of yet
 - Carol working with AGLC to get the report finalized and submitted
 - BP receipts are submitted twice a year and we have received \$88.15 for the receipts submitted thus far
 - The hot lunch program has recently raised \$216.10

- There is nothing currently outstanding
- Regular balance = \$27,668.91
 - Nothing currently outstanding
- Casino Account = \$22,356.34
 - Nothing currently outstanding
- Casino Chair
 - Nothing to report
- Grant Chair
 - Did not apply for the Canada Post Grant, as no specific items to have the grant applied to
 - NWR Grant has an April and October deadline; however, nothing currently to apply for regarding those timelines
- Administration/Parent Council/Student
 - Nothing to report

6. Old Business

- Improved Game Scoreboard
 - Received two quotes from Amazon for wireless scoreboards
 - Wired option for \$150
 - Wireless option for \$250
 - Two boards would be required
 - The school would prefer the wireless option so the scoreboard can be transferred to various locations
- Jersey Replacement
 - Needing to replace 5 blue jerseys and 2 gold ones
 - The quote to replace the 7 jerseys was for \$499.73

7. New Business

- Insurance – how much and when
 - At the general meeting for School Council's that directors insurance was required for any CSSA boards going forward; as such, we will need to get directors insurance ASAP
 - Carol to look into different quotes and options
- AGM
 - The AGM will be on April 16, 2024
 - The grant and casino chair positions will be opening up

8. Funding Requests/Motions

- Motion 1: To approve \$150/teacher to purchase retirement gifts for the three teachers retiring in June 2024
- Motion 2: To approve \$42.35 to reimburse the top up of the coffee cart expenses
- Motion 4: To approve for the payment of directors insurance for the CSSA Directors as long as the amount is under \$800
- Motion 5: To purchase the wireless scoreboards requested in the amount of \$500
- Motion 6: To purchase the replacement jerseys for a total of \$500 (5 blue and 2 gold ones)
 - Motioned By: Lauren Whitson

- Seconded By: Bonnie Borle
- All in favour – motion carried

9. Celebrations

- No celebrations

10. Next Meeting of the CSSA

- April 16, 2024 @7:30pm

11. Meeting Adjourned

- Meeting adjourned at 7:31pm