

## Camilla School Support Association Agenda

Camilla School  
May 21, 2024

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**1. Attendance:** Kathy Paquette, Penny Fisher, Robyn Sheehan, Shallen Moore, Blaire Borle, Carol Nelson, Kevin Elias, Stacey Mizera, Joe Dwyer, Megan Schwandt

### **2. Call the meeting to order**

- The meeting was called to order at 7:14pm
- Verification of quorum – quorum met

### **3. Approval of the minutes from April 16, 2024**

- Motioned by: Carol Nelson
- Seconded by: Megan Schwandt
- All in favor – motion carried

### **4. Review of Agenda – Additions and Approval**

- No additions
- Motioned by: Carol Nelson
- Seconded by: Megan Schwandt
- All in favor – motion carried

### **5. Reports**

- President / Vice President
  - Calahoo Meats Fundraiser:
    - Delivery issues – Lauren had emailed them multiple times with no response. Delivery happened at 8am with no notice. Calahoo Meats did take it back and it was brought out again at 1pm for pick-up.
    - Everyone was happy with the orders
  - Year End Lunch Committee
    - Penny and Lauren are organizing
    - Lunch will include:
      - Hot dog, juice box and bag of chips
      - Quotes were received from Costco and Calahoo Meats with the price points being similar
        - The committee has voted to use Costco with the anticipated price being \$1,340.92 + the price for gluten free hot dogs and buns (20 are needed)
      - Thursday, June 20<sup>th</sup> is the selected date
- Treasurer Report
  - Insurance update – insurance with NSP has been paid for and was \$650
  - Total funds with all accounts as of May 21, 2024 = \$51,172.54
  - Bank fees were due to high amount of e-transfers in the month with the Calahoo Meats fundraiser
  - Coffee Cart – \$23.99 for last month and \$20.70 for the current month
  - The annual report is due and Carol will complete and then hand the books over to Megan
- Casino Chair

- Robyn to look into what a possible future fundraiser of a 50/50 would look like and what does set-up for this look like through the AGLC
- Grant Chair
  - Still looking for someone to fill this position
- Administration/Parent Council/Student
  - Nothing to report

#### **6. Old Business**

- Nothing to report

#### **7. New Business**

- Nothing to report

#### **8. Funding Requests/Motions**

- Motion 1: To reimburse Robyn Sheehan for year end lunch chip purchase of \$239.27
- Motion 2: To reimburse Amy Soetaert for coffee cart purchases of \$20.70
- Motion 3: To approve a budget of \$150 per person for the 2024 retiree gifts
  - Motioned by: Penny Fisher
  - Seconded by: Robyn Granger
  - All in favor – motion carried

#### **9. Celebrations**

- Nothing to report

#### **10. Next Meeting of the CSSA**

- June 18, 2024 at 6:00pm

#### **11. Meeting Adjourned**

- Meeting adjourned at 7:28pm